

Piney Woods Regional Advisory Council
Trauma Service Area G
GENERAL ASSEMBLY MEETING MINUTES

ETMC Pavilion
801 Clinic Drive, Tyler, TX 75701
December 11, 2014

I. Call to Order at 11:00 AM by Sheryl Coffey, Executive Director of RAC-G.

Sheryl invited Dr. Bill Moore, Advisor of RAC-G to lead the audience in an invocation and Pledge of Allegiance.

Sheryl used this time to recognize and express appreciate to the contributing/ sponsoring vendor, Emegear.

Physicians and Affiliate members were invited to stand. The Staff of RAC-G were recognized. Loretta Kuhn was not in attendance as she and Chris Bland were in Denver Colorado attending a recommended workshop on Disaster Preparedness.

Sheryl explained to any visiting guests, "What is a RAC?" and "What would a day without the RAC really look like?" She asked for comments to be sent to the RAC office via email.

Awards and Recognitions were presented to the most outstanding providers who were nominated online via the RAC-G website over this past year. The following persons received recognition: Dr. William Moore, Ms. Missie Pirtle, RN, Mr. Neal Franklin and Mr. Mark Neal.

Mr. Chuck Skinner was recognized for the Award he received at the recent EMS Conference in Fort Worth as the recipient of Texas Emergency Preparedness Award.

Sheryl brought to the attention of the EMS Providers the need to submit proof of purchase documentation along with receipts/purchase orders/quotes for the EMS 3588 funds that were dispersed FY 14 and will need to follow this rule with all contracts.

Five Providers have yet to get their Proof of Purchase documentation into the RAC office. PRMC EMS, Jacksonville Fire, Longview Fire, Grand Saline Fire, Marshall Ambulance and Grapeland VFD are the agencies yet to get their proof into the RAC office and the RAC recognizes that some of the agencies are waiting on their accounting departments.

Twenty-five percent of RAC Membership still needs to get their membership dues into the RAC office. At this time that 25% is 61-90 days past due. That means that 75% is in compliance! Sheryl expressed thanks to membership for their dedication!

Sheryl introduced the Agenda for the first meeting of FY 15 and then introduced Jerri Pendarvis, Chair of the Board of Directors who would introduce our Panel Members.

II. Approval of Meeting Minutes was called for by Jerri Pendarvis, Chairperson

The minutes from the June 12, 2014 General Assembly were approved by the Assembly members.

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III. Financial Report

IV. Kent Kalb presented a financial report of RAC-G's books ending August 2014.

V. Presentation – Mass Casualty/Mass Fatality Response

Russell Marshall, chaired the Panel Discussion (Attached you will find complete discussion items and questions. The entire program was video/audio taped and permission to video forms was signed in advance by each panel member.

VI. Introductions of the Panel Members were made by Russell Marshall.

Jerri Pendarvis, Champion EMS Education Department
Kenneth Webb, ETMC Tyler Safety Director
Deaun Stinecipher, DDC, District 6
Allan Crosby, Texas Guard
Dr. Paul McGaha, DSHS, Region 4/5/6 No.
Dr. William Moore, ETMC Physician/Advisor of RAC-G
Russell Hopkins, NETPH
Jeff Hudgens, City of Tyler Fire Department
Sharon Roberts, City of Tyler Attorney
Missing was Mayor Martin Heines, City of Tyler

VII. Donning and Doffing Demonstration

Robert Collyer, RN, ETMC demonstrated the proper way to inspect PPE and put on and take off in a proper methodology.

VIII. Adjourn

The meeting adjourned at 2:45 PM
Complete video and audio is posted on Public Drive/Website of RAC-G.

Sheryl Coffey, Executive Director
f/Secretary / Treasurer in his absence

Date