

Piney Woods Regional Advisory Council TSA-G (RAC)
Hospital Preparedness Program (HPP) Member Compliance
HPP Healthcare Facility Representative
Updated September 2017

- 1) Your facility must complete the Trauma Service Area G (TSA-G) Annual Needs Assessment—usually presented each April.
- 2) Monthly Report Document:
 - a. Indicate any preparedness activities conducted at or by your facility during each month (exercises/real events/trainings, etc.).
 - b. Document any CERT meetings, exercise planning meetings, preparedness meetings, etc.
 - c. Document attendance at RAC/General Assembly functions by indicating the number of participants who attended from your facility.
 - d. Document with whom you tested your interoperable communications MONTHLY
 - i. Police/Sheriff Department
 - ii. Fire Department
 - iii. Public Works
 - iv. City officials
 - v. Other healthcare facility(ies)
 - vi. Ham Operators
 - vii. Etc.
- 3) Requests:
 - a. Must be in compliance with RAC Bylaws to receive any RAC funding and attend RAC/HPP sponsored trainings/educational meetings when possible.
 - b. Request specific preparedness trainings/educational opportunities for your facility/employees.
- 4) Quarterly Meetings:
 - a. Attend/participate in a minimum of THREE (3) General Assembly quarterly meetings per RAC fiscal year (September – August)
 - i. During the quarterly meetings you or your hospital representative must participate in at least TWO ADDITIONAL COMMITTEES (not including the General Assembly session) listed below:
 - a) Stemi Committee
 - b) Stroke Committee
 - c) Perinatal/pediatric Committee
 - d) Clinical Education Committee
 - e) Public Education
 - f) Performance Improvement
 - g) Air Medical
 - h) Pre-Hospital
 - b. Participate in the General Assembly session during each quarterly meeting.