

RAC-G General Assembly Meeting Minutes

January 23, 2024

1937 US Hwy 271 North – School of Community & Rural Health Building, RM H127

Call to order 9:00 a.m. by Sheryl Coffey with a welcome of all attendees along with an invocation.

Introduction of new employees.....Sheryl Coffey

- Lisa Modisette – HCG-G Coordinator
- Tammy Clanton – RAC Executive Administrative Assistant

RAC-G Single Audit is in progress. Our Auditors are onsite, and we are available to answer their inquiries as needed whether in person or over the phone and/or by scanning documents to them.

A Fiscal Audit by the state is pending. A date should be set very soon.

First Quarter FY24 Narrative is available to our membership by handout today and it will be posted on our RAC website. www.rac-g.org

Topic 1: Chair Talking Points.....Lisa Hutchison

Discussion:

- Approval of the minutes from the November 7, 2023 General Assembly meeting.
 - Motion to approve minutes by Michael Lawler
 - Seconded motion by Roy Langford
 - All were in favor with no further discussion
- Nominations are being taken by the RAC office for At Large members of the Board of Directors. Current nominations made by the General Membership are as follows:
 - Robert Graham – Christus, Director of EMS/Public Safety
 - Miranda Hagans – EMS Program Director/Panola College
 - Rory Prue – Professor, TJC/EMS Program
 - Shawn Salter – Director EMS/Champion
- Nominations for the RAC Board Secretary position is open as the current secretary will not be continuing a second term.
- RAC specific performance plan with possible data
 - Any suggestions would be appreciated. Reach out to the RAC office and/or committee chairs. Currently awaiting state response

Action:

- All nominations for the At Large and Secretary position must be received by the RAC office no later than June 30, 2024

Topic 2: Financial Report.....Kent Kalb, CPA

Topic 3: Special Speaker.....Shawn Salter

Discussion:

- Presentation on Field Triage of Injured Patients
- Discussion and explanation of House Bill 624 (HB624) authorizing Fire Departments to transport patients in times of delayed EMS response.
 - Amy Hooten presented Pre-Hospital committee recommendation for HB624 flow sheet for the region to utilize.
 - Motion was made by Melissa Goodman to accept the flow sheet as a regional resource
 - Motion seconded by Keith Martin
 - All members in favor with no further discussion

Action:

- No action needed

Topic 4: Committee Reports

- **Air Medical.....Chad Solomon**
 - Last air medical meeting was held on December 28, 2023
 - GETAC updates
 - Pulsara usage is being pushed and utilized more at the state level. Consideration as a regional resource is being looked at.
 - Air Evac lost 3 crew members in a helicopter accident on Saturday, January 20, 2024 and a moment of silence was held in their honor.
- **Pre-Hospital.....Amy Hooten**
 - ALERT program being offered in Longview
 - A class was recently completed of 17 instructors
 - Looking into ways of funding for equipment to help with being able to schedule classes continually without having to schedule around equipment availability to be borrowed.
 - First responded kit is approximately \$73,000.00
 - Active attack integrated response kit is approximately \$72,000.00
 - Greg County has purchased 1 Police component kit
 - Encouragement of first responder attendance in classes
 - Drew Allison with Longview PD is the contact person for registering for classes.
 - aallison@longviewtexas.gov
 - Participants are needed for train the trainer classes. If interested contact Drew Allison
- **Cardiac.....Jamie Moore**
 - The first draft of Regional Cardiac Plan was voted on and being submitted to the RAC office
 - The assessment was voted on by the committee in June and no changes were made. Will be submitted to the RAC office.
 - Requesting physicians join the committee and take part in regional plans.

- **Finance.....Roy Langford**
 - Approved Requests
 - Mims Fire Dept.
 - Re-located power load system from one unit to another
 - UT Health EMS
 - 50% for two Lucas devices
 - Palestine Regional Medical Center
 - Replacement of two ER beds
 - Christus Trinity Mother Francis
 - \$4,000 for annual Stroke Symposium
 - Camp County EMS
 - 50% for Hamilton Vent purchase
 - UT Health EMS will be hosting an active shooter event for dispatchers. There will be 10 seats open to the RAC and, if successful, more classes will be held. Will be hosted at UT Health EMS Headquarters with a total of 25 seats. Date will be announced at a later time.
- **Hospital Preparedness – HCC Governance.....Karen Adams**
 - Meeting was held on January 17, 2024
 - Approved purchase of additional radios for regional and decontamination training that will be scheduled this year
 - Discussions continue to maintain annual training for hospital decontamination as well as ICS 300 & 400
 - Pediatric surge table top exercise will be held on February 19, 2024 from 1-4 p.m. at UT North Campus conference room.
 - Radioactive full scale planning meeting will be held on February 19, 2024 at 11:00 a.m. at the UT Health North campus conference room.
- **Injury Prevention.....Brittany Ray**
 - Due to inclement weather and other incidents the committee has not met. Next meeting will be February 21 at 11:00 a.m. and will be in person at UT Health Pavilion as well as virtual
 - Would like to see more community involvement with injury prevention
- **Pediatric.....Keith Martin**
 - Due to personal events, Keith Martin is resigning as committee chair
 - Sally Snow and Sam Vance spoke previously about Pediatric Readiness Program, there has been a Toyota Grant in Texas to help fund a readiness initiative and Brittany Ray has been nominated as a regional Pediatric Coordinator for our region that is funded through the grant. She is requesting contact information for all facility pediatric contacts in the region.
 - RAC possibly hosting the FEMA class MGT439 for pediatric training
- **Perinatal/Healthy Mothers.....Open Chair Position**
- **Stroke.....Jamie Moore on Behalf of Chair**
 - Committee voted on their first draft of the Stroke regional plan and will submit to the RAC office to place on the website
- **Trauma.....Ashley Hanson**
 - Regional plan was discussed at November meeting

- Discussion on the revisions of the pre-hospital and injury prevention along with the proposed rules with trauma and DSHA that are now open for public comment
- DSHS gap analysis
- RAC self-assessment scoring tool was discussed in November meeting
- Will meet monthly
- Committee meeting today following the general assembly meeting

Topic 5: RAC-G Staff Reports

- **Contract Compliance.....Loretta Kuhn**
 - Pediatric readiness program is now mandatory
 - Johnny Brown (SB8 Coordinator) is not in attendance today
 - Scholarships will be through December of this year pending availability of funds
 - Since September RAC-G has given \$79,479 in scholarships
 - 80 EMT’s, 106 Paramedics
 - 5 pending applications awaiting documentation
 - Next meeting compliance reports will be available
 - Committee chairs: please make sure that attendance is recorded on all meetings and submitted to the RAC office along with the facility they represent
 - Funds are still available through the finance committee
 - Requests should be submitted to the RAC office
 - Received \$105,000.00 more than normal 3588 funds that are designated for RAC operational funds and can be used towards performance improvement.
- **HPP.....Michael Johnson**
 - Deliverables are all up to date
 - Upcoming training/education
 - EMGT 346 April 23-24
 - Planning ongoing for radiation surge full scale exercise
 - Possibly 120-140 student victims
 - Will be sending invites for committee members and all entities are encouraged to participate throughout the region
 - Plans for a decontamination class are being made pending instructor schedule
 - ICS 300 class is required by the state for trauma program managers only. Please see Michael Johnson for information if this is a need for your agency.
- **HCC-F.....Glenn House**
 - Cyber security classes will be held in March and May
 - TEEKS sponsored cyber readiness summit February 13-15 in San Marcus
 - Registration is through the TEEKS website
 - Tentative April date for CISM class
 - Active shooter training in long term care facilities is being planned in the future
 - Solar Eclipse collaboration continues throughout the regions

Next RAC-G General Assembly meeting: April 23, 2024 @ the UT Health North Campus

Adjourn: 11:20 a.m.

Minutes submitted by: *Alicia Whetsell – February 12, 2024*