



HPP Governance Committee Meeting Minutes

April 4, 2024

1330 - 1400

(Virtual)

- i. **Welcome/Call to Order:** Called to order at 1335 by Karen Adams, Chair.
- ii. **Previous Minutes: Review and Approval:** Roy Langford motion to approve and Kenneth Webb 2nd.
- iii. **Financials: Michael Johnson**
 - a. FY-24 Budget- Revision gave \$50,000 additional funds to spend.
 - b. Robert Graham proposed spending funds on PAPR filters.
 - c. Budget FY25-29 RFA has been shelved by DSHS for all RACs.
 - d. Expenditures to date include \$16,800 on radios, exercises, and supplies.
- iv. **Deliverables: Michael Johnson**
 - a. Deliverables Calendar and Cat Tool – All current and up to date.
 - b. Audit scheduled for May 2024.
- v. **Training and Education: Lisa Modisette**
 - a. **MGT-346** – This class has been scheduled for April 23-24 at the RAC warehouse/training facility.
 - b. **Decon Training** – April 25, 2024.
 - c. **ICS 400** – May 7-8, 2024.
 - d. **Bombing Preparedness** – August 7-8, 2024.
 - e. **Pedi Disaster Response & Preparedness** – June 2025 in Tyler and November 2025 in Pittsburg.
 - f. **Radioactive Surge Full Scale Planning Committee Meeting:** This meeting was held from 0900 to 1100 on February 19th, 2024, at the UT North Campus conference room. Operation Radical Blue full-scale exercise will be held on May 10th at Green Acres Baptist Church from 9am until 2pm. At this time sixteen hospitals and freestanding ERs will be involved. Capabilities to be tested include response coordination, radiological monitoring, decon operations, medical surge preparedness, and family reunification.
 - g. DSHS is now requiring trauma program managers to have ICS 300 and 400. This will include presentations specific to hospital environments from agencies such as Pulsara, TDEM, and EMTF. Michael reached out to the regional managers requesting preferred dates in March but got minimal response. The class was held on March 19th – 21st. Only 11 participants registered for the course, none of which were trauma program managers.

vi. **IT and Website Update: Aaron Wells**

- a. WebEOC Update: Still waiting for finance approval. It will be the newest version. Limit of 100 users. Due to limited usage will only be utilized in emergency. Only hospital EMs will be included at this time.

vii. **EMTF 4 Coordinator update: Eric Bailey**

- a. EMTF will not be having any MIST courses this year. The curriculum is currently being revamped.
- b. A radiological response unit is being developed starting in May.
- c. Ten people participated in the Bataan Memorial in March.
- d. Preparing for the upcoming eclipse.

viii. **Open Discussion/Planning: Karen Adams**

- a. PAPR batteries and filters are needed for decon units per Kenneth Webb.
- b. Christus needs filters only per Robert Graham.
- c. Request for UT and Christus to supply model numbers for filters and batteries.
- d. No other considerations for excess funds at this time.
- e. A quote will be provided for upcoming decon training.
- f. An email will be sent to committee members for other recommendations over the next few days.
- g. Aaron has been working on the MOC. A monitoring wall has been installed. Estimated completion is within the week.

ix. **Adjournment:** Adjourned at 1400 by Karen Adams, Chair.

Attendees:

- Aaron Wells, RAC-G/IT
- Eric Bailey, EMTF4
- Karen Adams, Chair
- Kenneth Webb, UT Tyler
- Lisa Modisette, RAC-G/HCC
- Michael Johnson, RAC-G/HPP
- Robert Graham, Christus Mother Frances EM
- Roy Langford, UT EMS