



## HPP Governance Meeting

28 April 2022 / 10:00 PM / Virtual

### Minutes

#### **Welcome/ Call to Order Karen Adams: Chair at 10:05 A.M.**

- ❖ Sign in attendees: Karen Adams, Kenneth Webb, Deaun Stinecipher Eric Bailey, Todd Duckett, Michael Johnson, Roy Langford

#### **Michael Johnson –**

- 1) Updates-
- 2) Deliverables
  - a) Deliverable have been completed through May except for current financials that won't be finalized until May
- 3) Purchases
  - a) Items approved by committee have been purchased and are being picked up by hospital staff at the RAC/CMTF Warehouse
- 4) Warehouse –
  - a) Demobilization going well. DSHS is requesting all DME from hospitals be returned to the warehouse. Additional shipping dates to Austin have been added to the return schedule
  - b) Office and training area is being prepared to hold meetings, training classes and exercises.
- 5) Needs Assessment – Link is on RAC website for EMS, hospitals and LTCs. Needs to be completed by April 30, 2022.

#### **Community Fall Disaster Exercise – October 2022**

- 1) Date and Time to be determined during May 3<sup>rd</sup> meeting of committee
- 2) Active Shooter in ED nursing station at UT Health and Christus Tyler locations at either AM or PM shift change with multiple casualties of staff and visitors
- 3) Both Eds will be closed for an undermined period of time for forensics and investigation
- 4) Which agency will have jurisdiction over crime scene?
- 5) How long will affected areas be closed due to crime scene

- 6) Damage/repair assessment
- 7) Timeline for return to normal operations
- 8) Flow and transportation of patients is key due to loss of Level I and II EDs.
- 9) Due to the nature of the event, transfer of patients must be considered.
- 10) Triage of victims – who will do this and is there specific training available due to the emotional nature of triaging injured co-workers
- 11) Trauma patients will need to be redirected to higher level of care, most likely to DFW while lower-level emergency patient would be redirected to outlying hospitals.
- 12) LTCs will participate to receive transfer of low acuity patients
- 13) Establishment of an Alternate Care Site and activation of EMTF local and state.
- 14) STAR Requests for staffing
- 15) The catalyst is the Tabletop portion of the exercise and will include multiple agencies including local, state, and federal law enforcement agencies. Tyler Fire Department. Deaun Stinecipher will contact DPS and Texas Rangers
- 16) Exercise will most likely last 4 hours (0800-1200) and Command Center will be located on UT Health Science Center Northeast in the new education center. Contact for reserving room is Dr. McGaha's office
- 17) Effective communication is essential

### **Exercise Leadership**

- 1) Approved SETRAC representatives (Lori or Lisa) to assist in coordination of exercise.
- 2) Hospital administrators will be invited to observe command center/exercise
- 3) Participants will receive injects as part of exercise. Will each hospital decide for themselves or have RAC and Disaster Coordinator determine injects
- 4) Site coordination logistics at UT Health Science Center for Command Center
- 5) Job assignments TBD for participants
- 6) After Action Report – RAC Responsibility?
- 7) Michael will forward Kenneth's draft for Functional Exercise Tabletop – Concept of Operation for review/input at next meeting

### **Next Meeting**

- 1) Tuesday May 3, 2022 @ 2:00pm Virtual via WebX invitation

**Meeting Adjourned by Chair at 11:00 A.M.**