

GO TO MEETING Friday, April 24, 2020 – 10 a.m.

RAC-G GENERAL-HCC ASSEMBLY AGENDA

Opening and Welcome: Sheryl Coffey at 10:00

1. Welcome Dr. Desai: Vice-Chair, Medical Affairs for RAC-G

From Dr. Desai:

- It is a watch and see how the reopening process goes. How we are managing patients, etc., keeping up our precautions, etc.
- Q--gowns, do we have a way of swapping supplies with other RACs?
- A- we would have to go through the SOC --
- Shawn-- medicine is forever going to change, so we may need to look at different strategies for non-disposable/reusable N'95s, etc., to come up with a strategic plan as to how we get these things done.
- There are methods for disinfecting some of these masks, etc. UV lights to disinfect...

ACTION: suggest have a meeting/workgroup of the SMEs before we make any large purchases.

2. The Second Quarter Financial Narrative Deliverable was presented to Membership and included in the participant invitation distribution packet. Sheryl read the Narrative to the participants. Most discussion was on the following Contract topics

- Some Tobacco funds were allocated, but most have not been able to use these funds due to the COVID event.
- EMS 3588 is our designated RAC operating funds.

ACTION: 1) Finance Committee voted to provide \$4,000 RAC System Development Funds to MADD. 2) Provide a list of remaining funding, including how the funds can be spent, deadlines for spending, and which contracts may be used.

3. RAC Report:

- SB500 Funds \$75,479 received. The State Wristband Project has been designated for approximately: \$11,322. RAC received permission to use remaining funds (\$64,157) for related COVID-19 needs.
 - Suggestions-purchase hand sanitizers for meetings
 - Beth can use funds for more gowns
 - Possibly from Shawn's source
- LPG--suggest buying the replacement for STB kits & cache of masks.

Roy: P-95 masks? Should we go through 3M as the vendor to ensure the masks are approved?
ACTION: by Tuesday, create a spreadsheet for what we have to spend & what we can spend it on. Forward the list to Membership where everyone will have a week to provide comments back to the RAC office.

4. EMS 3588 Funding: There are only three who have not completed their spending. Please get those receipts to us before June 1, or contact Loretta with any issues.

5. FROM JIM SPEIER, Chairman: Jim explained the reason for this meeting was for Membership to ask questions and to let everyone know what is happening at the RAC/MOC level.

- The RAC-G Team has been doing a great job in their positions.
- Loretta his assisting everyone in the office and acting in the financial capacity for the event reimbursements while helping with normal daily RAC operations.
- Lauren-is Operations Chief: Helping everyone to adjust to different work statuses and keeping up with the reporting requirements from DSHS/SMOC
 - Assisted with the STAR process
 - Daily DSHS calls for compliance with Governor/Feds
- Brandon--sending supplies-the new process helped streamline the distribution
 - PPE distribution about a two-day turnaround
 - Reports in WebEOC
 - Closing old STARS due to process change
 - LTC facility tracking for cases, etc., to increase to PL-1
 - Monitoring daily DSHS, Governor, etc., conference calls.
- Aaron--IT support with EMResources, working with Lauren
 - Send state numbers through WebEOC
- Keith --EMTF Coordinator: currently assisting the setup of multiple testing sites. Keith's first two testing sites opened today in Center & Carthage
 - 60-75 tests in each area
 - Two cities/day until we receive another city.
 - Hitting rural counties as prioritized by Public Health
- Steve Surface -Chief, Warehouse Operations: PPE distribution process: TDEM management orders from vendors & TDEM receives what they can. Items come to San Antonio, then lead RACs are getting 6% of the shipments every day except Sundays. We receive a Bill of Lading in the morning, so we have a better idea of what is coming.
 - No one in the state is getting gowns
 - The state has told us that we are one of the few RACs to have an excellent turnaround rate due to personnel & organization.
 - Challenges: our regional agencies did not know about operations, but word is getting out & STARS are growing from first responders & LTC.

- Changed procedures (only in Texas) because of streamlines process.
 - State commented that we were one of only two RACs that are properly accounting for incoming & outgoing items.
 - Goal
 - Receive, inventory, note who is receiving, who picked it up, etc.
 - Letting them know we will close out the STAR once picked up. Then they can submit in 4-days again.
 - Everyone receives a call of what & when they can pick up
- Beth --acting Incident Commander
- Tracking numbers of COVID-19 and have more capability of working with the numbers. This for discussion at the state.
 - Deloitte (DSHS consulting firm) has been to the Warehouse to see how we have been handling this & are working to devise how all eight Lead RACs can do the same reporting.
 - Added more people to the Warehouse to do this.
 - Both coordinators have been doing a great job since this has been their first real event.
 - PPE is going more smoothly
 - The state is happy with the reporting we are doing.
 - Medical Operation Command Center became operational in the RAC office on March 15, 2020.
 - We have written a Medical Surge Plan.

Jim--they have all been working hard to get these supplies out but what comes in is not necessarily what we requested. Shawn Salter expressed sincere gratitude to Keith & Steve & the Team for the organization at the Warehouse.

Dr. Desai: Dr. Wright just text, CDC has guidelines on gowns should be level 4 rated. Yellow hospital gowns are considered level 2 or 3.

6. Questions and Responses:

Q-do we know what the SNS is sending? No, we get a percent of what they get, and then when the transfer is en route, they tell us what we are getting.

Q- Do the masks include procedure and N-95? Yes, but some that we received are not necessarily appropriate.

Q- what seems to be the understanding with the LTC relationships and Local Health Depts., DSHS, RAC? A-We are quick to refer them to the appropriate department for supplies, testing, cases, etc. Everyone has been great to communicate amongst themselves & are lending support to all agencies. In the Warehouse, we have added someone to go through every form & gather all the contact information to enable better communication once this one is over. COVID-19 is different from any other event as we are utilizing STARS to be able to get clean information we need for the PPE requests.

Q- Georgina is still trying to contact each home in each county to get current email addresses. A-Lauren we have a committee to do this research as well.

Q-do you find LTAC providers not aware of the RAC? A-Lauren, yes & no. We are getting calls daily from some referred by others. They are coming from everywhere & we are helping them as they respond to us.

Q- gowns? A-We have ordered a lot of gowns, but they may not come in for another month.

Q-Georgina--in the STAR process, what is the tier process for LTC? A-We have not denied anyone the masks but have had to cut down on some requests because of keeping a seven-day burn rate. We keep reminding facilities that they can always submit another STAR or if in an emergency call us & we will fill as best we can. Yes, if you have an active case, you are at a higher level & we try to fill those orders best as we can.

➤ Shawn Salter--has a source for gowns. A company in Austin that designed for an EMS facility.

Q-We have a STAR not filled from a couple of weeks ago. A-Lauren will send additional information to you.

7. Where to from here - BACK TO WORK TEXAS?

ADJOURNMENT Time: 11:12

NOTES TAKEN BY SCRIBE: LORETTA KUHN